

## Important Information

**Breakdown: Sunday, 26 May: 18H30 – 22H00 and Monday,  
27 May: 08H00 – 16H00**

It is recommended that Exhibitors commence breakdown on Sunday evening to ease pressure at loading bays assisting breakdown crews.

**After close of show, Sunday 26 May:**

- **Exhibitors may not commence breakdown before close of show.**
- Expo closes at 18H00, breakdown may only commence within 30 minutes after closing, once the floor is clear of visitors.
- Secure your goods and ensure at least one representative is on the stand during breakdown.
- **No** vehicles will be permitted access to the loading bay areas prior to official breakdown at 18H00.
- To ease breakdown for ALL exhibitors **ensure all** stand material is **fully** packed before notifying a porter at the loading bay!
- The venue will be locked at 22H00 and will re-open at 08H00 on Monday morning.

**Exhibitors are urged not to leave stands unattended during the breakdown period, as this is when goods are most vulnerable to theft.**

**Monday, 27 May: 08H00 to 16H00 – Final Breakdown:**

- Security checkpoint at the loading bays
- Ensure a representative from your company is at your stand at 08h00 to secure your possessions.
- **All stands must be fully cleared by 16H00 without exception**, as another event commences their build up on Tuesday, 28 May. Any remaining items will be disposed of and exhibitors will be charged penalties accordingly. This refers especially to building rubble and any material used in construction of exhibits.

Thank you for supporting the Pretoria HOMEMAKERS Expo - See you next year!

Regards  
**The Expo Team**